

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**Committee of the Whole Meeting**  
**Thursday, January 14, 2010**

The committee of the whole of the State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at Huntington's Grille in Jackson and then reconvened at 7:30 p.m. in the Hattiesburg Room of the Hilton Hotel in Jackson, on January 14, 2010.

**Members present:** Mr. George Walker, Chairman; Mr. Bubba Hudspeth, Vice-Chairman; Mr. Napoleon Moore; Mr. Max Huey; Mr. Ed Perry and Mr. Bobby Steinriede. Members absent were: *Mr. Chip Crane, Mrs. Patricia Dickens and Mr. Bruce Martin.*

**SBCJC Staff in attendance:** Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Fiona Qualls, Dr. Shawn Mackey and Mrs. Missy Saxton.

**CALL TO ORDER**

Chairman George Walker called the meeting to order.

Dr. Clark welcomed all members and reported that due to the water crises in Jackson, the location of the Friday board meeting had to be re-located to Holmes Community College, Ridgeland Campus. He distributed directions to Board Members.

Dr. Clark reported to board members that he will request two items for approval: an agency Code of Ethics (Exhibit A1) and an updated job description (Exhibit A2) for the Director of Monitoring position.

Dr. Clark reported that the Legislature has passed legislation to ensure continuation of the Workforce Enhancement Training (WET) Funds. He extended appreciation to Dr. Shawn Mackey and Mr. Dexter Holloway for presenting information to Legislative members regarding the WET funds and its history.

Dr. Clark reported that Senator Doug Davis has indicated he will introduce a bill which attempts to abolish the State Board for Community and Junior Colleges. Senator Davis proposes to move SBCJC under the direction of the Institutions for Higher Learning (IHL). He has said he believes this would save money and make it easier for community college students to transfer to a four-year college. Dr. Clark assured the Board Members that he would keep them apprised of this bill, if it is introduced.

Dr. Clark reported that state agencies, including the SBCJC, will more than likely receive additional budget cuts in the near future. He indicated that our agency would continue to be conservative and frugal and that the agency could handle a five percent cut and make necessary adjustments. He concluded his report.

Dr. Shawn Mackey reported that he will be presenting two Career and Technical Education new program requests on behalf of Hinds Community College. He will present the standard Workforce report, as well as the standard Grants report on Friday. Dr. Mackey concluded his report.

Dr. Fiona Qualls stated she will provide the Academic Affairs report which will include the bi-monthly report for the Commission on Proprietary Schools and College Registration. She will provide updates on several topics on Friday. She concluded her report.

Dr. Debra West reported that she will provide the WET Funds report, to include the current state

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of the WET funds, the status of several projects already obligated with WET Funds and the situation regarding the transfer of WET funds. She will also update the Board on the hiring process for the Director of Career and Technical Education and the Assistant Executive Director of Research and Planning. She concluded her report.

Mrs. Deborah Gilbert provided the following information regarding the Finance agenda:

**Attachment 1** is the approval request for the General Fund Disbursement out of Fund 2298 in the amount of \$11,918,278.00 for February 2010. This will require approval.

**Attachment 2** is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,783,462.00 and Fund 4110 in the amount of \$82,111.00, totaling \$2,865,573.00 effective January 31, 2010. This will require approval.

**Attachment 3** is the Report on Cumulative Reductions in Education Enhancement Funds. This is for informational purposes only and does not require approval.

**Attachments 4a and 4b** are Financial Statements for General Fund 2291 and Special Funds as of December 31, 2009. These are for informational purposes only and do not require approval.

**Attachment 5** is the approval request to change the Form Z-1 to reflect the December 3, 2009 Budget Cuts, to include the CJC Support five percent cut to the Health Insurance Carryover Special Fund in the amount of \$20,600.00. This will require approval.


**Attachment 6** is information provided by the Department of Finance and Administration reflecting the revised mileage rate of \$ .050 per mile, down from \$ .055 per mile. This is for informational purposes only.

In Other Business, Mrs. Gilbert updated Board Members on the ARRA State Fiscal Stabilization Fund Section 1512 Reporting deadline.

There being no other business, Chairman Walker adjourned the meeting at 8:10 p.m.

Recorded by:

  
Missy Saxton, Executive Assistant

  
Mr. George Walker, Chairman  
**HENRY HUDSPETH,**  
**VICE-CHAIRMAN**

  
Dr. Eric Clark, Executive Director